

Preface

This book is designed to help elementary and middle level principals. It is intended for the following readers:

- Students and faculty engaged in college-university administrative training programs
- Aspiring principals
- Practicing principals
- Assistant principals
- Retired principals
- Association leaders
- Boards of education
- Superintendents, assistant superintendents
- Directors, supervisors, educational support personnel
- Service industry personnel
- Teachers
- Interested constituencies

This book is a collection of ideas and recommendations for any individual serving as principal in an elementary or middle level school anywhere in the world. No beginner could master all of these right away, but repertoires will expand with experience. I hope that reading this book will help you reflect and stretch your thinking. Each of you will encounter and identify with the meaning of these tips in your very own special way. That is the way it should be. These recommendations are intended as a guide to success, a source of reflection and discussion, and a handbook that can be used over and over for support as you strive to continuously improve your performance.