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Author/Editor Disclosure Regarding Changes to a Book Revision

In compliance with the **Higher Education Opportunity Act** **(HEOA)**, as of July 1, 2010, we are required to provide complete information on all substantial content changes made from one edition of a book to the next. This summary of additions, deletions, and updates (including new chapters, new material covering additional eras of time, new themes, or new subject matter) must accompany the final manuscript.

There are two parts to this Author/Editor disclosure form:

* **PART I—Summary of Changes**

Authors and editors are requested to summarize changes to a revision in two to five descriptive paragraphs. This summary will be posted to our website, www.sagepub.com, and accessible to the public.

* **PART II—Chapter-By-Chapter Changes**

Authors and editors are asked to delineate detailed changes to a revision on a chapter-by-chapter basis. We recommend that you maintain a record of changes over the entire revision process. This report will be kept on file at SAGE in compliance with the legal standards required by the Higher Education Opportunity Act. Please utilize the form below to report chapter-by-chapter changes.

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**I. Overall Book Changes**

Please include all additions, deletions, and updates.

**Table of Contents:** (e.g. Reorganization of chapters, chapter deletions, additions, splitting, or combining)

Click here to enter text.

**Pedagogy and Feature Sets:**

* Introductory Chapter Pedagogy

Click here to enter text.

* End-of-Chapter Pedagogy

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* Chapter Features

Click here to enter text.

* Questionnaires/Worksheets

Click here to enter text.

* Glossary

Click here to enter text.

* Table/Figures, and/or Other Art

Click here to enter text.

**References:**

Click here to enter text.

**Overall Manuscript Length:**

Click here to enter text.

**II. Chapter-Specific Changes**

Please list changes to each element, including textual revision, tables, maps, charts, figures, data, readings, etc, as applicable.

**Preface:**

Click here to enter text.

**Foreword:**

Click here to enter text.

**Introduction:**

Click here to enter text.

**Chapter 1:**

*Please check all that apply*

Major Changes  Minor Changes  Changed Tables/Figures

Changed Data & Statistics  Changed References/Citation

Summary of changes:Click here to enter text.

**Chapter 2:**

*Please check all that apply*

Major Changes  Minor Changes  Changed Tables/Figures

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**Chapter 3:**

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**Chapter 4:**

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Major Changes  Minor Changes  Changed Tables/Figures

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**Chapter 5:**

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**Chapter 6:**

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**Chapter 7:**

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**Chapter 8:**

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**Chapter 9:**

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**Chapter 10:**

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**Chapter 11:**

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Major Changes  Minor Changes  Changed Tables/Figures

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**Chapter 12:**

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**Chapter 13:**

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**Chapter 14:**

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**Chapter 15:**

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**Chapter 16:**

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**Chapter 17:**

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**Chapter 18:**

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**Chapter 19:**

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**Chapter 20:**

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Major Changes  Minor Changes  Changed Tables/Figures

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Summary of changes:Click here to enter text.

**Please add additional chapters as needed here:**

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**III. Changes in Author-Created Ancillaries**

Please comment on all additions, deletions, and updates.

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